



FOOD2CHINA EXPO | 2019 广州进口食品博览会

19-21 SEPTEMBER . 9月19-21日

Area C, China Import & Export Fair Complex Guangzhou, China
中国进出口商品交易会展馆C区

EXHIBITOR MANUAL 参展商手册

Organized by



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Dear Exhibitors,

Warm greeting from FOOD2CHINA EXPO 2019.

This manual provides you with a general overview of the exhibition. It includes all the necessary information to help you prepare your participation. We urge you to read this guide carefully. Once you have filled out the appropriate order forms, please make sure to submit and get a confirmation from the organizer. We kindly remind you to pay attention to deadlines to benefit from the best service.

The manual has been designed to provide you all details about organizers, show team, official services, exhibits profile, location of the venue, floorplan, badge, booth description, and rules & regulations.

If you need any assistance in your exhibiting plans, please do not hesitate to contact us. We wish you a successful exhibition and a rewarding experience.

Best Regards

FOOD2CHINA EXPO 2019
Guangzhou Food2China Network Technology Co., Ltd

1. Event Information

1.1. Basic Information

Exhibiting Hours

09:00-17:00, 19th-20th Sept 2019

09:00-14:00, 21st Sept 2019

Venue: Area C, China Import & Export Fair Complex, Pazhou, Guangzhou, China

Address: No. 380, Yuejiang Middle Road, Haizhu District, Guangzhou, China

Exhibition Area: 20,000 Square Meters

Show Organizer

Organizer - Guangzhou Food2China Network Technology Co., Ltd

Organizer - Guangdong (China) Imported Food Association

Supporter - China Council for the Promotion of International Trade (CCPIT) Guangdong Committee

Management - Worldex-SingEx Exhibitions (Guangzhou) Co., Ltd.

1.2. Contact of the Organizer

Actions	Contact
Exhibitor & Contractor badges Badge Claim at Hall 15.2, Area C, China Import & Export Fair Complex on 17 th -18 th Sept	Ms. Wency Tan (18218350403) Ms. Mina Li (18027300437) Ms. Lisa Chung (13751830255)
Venue facility, Electronic equipment & Furniture	
Buyer Badges	Mrs. Liang Mi (18520334902)
FOOD2CHINA Official Media	Ms. Snow Bai (13434261573)
Hotel Reservation	Ms. Funny Xie (13826172848)

If you have any practical services needed, we kindly suggest to first contact your exclusive customer representatives who is responsible for signing participation contract with you. For other special circumstances on-site, you may reach the above contact person of the Food2china Expo organizer seeking for participation support.

1.3. Official Supplier

Actions	Supplier	Contact
Official Contractor	Canton Fair Exhibition Design and Construction Co., Ltd.	Mr. Zhang Tel:+86-20-89139725 Phone: +86 13922279793
Tailor Made Booth Contractor For Raw Space Only	Guangzhou Baiyu Exhibition Service Co. Ltd.	Mr. Chen Tel: +86 20-89237589 Phone: +86 13725193546
	Guangzhou DaWen Exhibition Co., Ltd.	Mr. Chen Phone : +86 15013096981
Freight forwarding Including customs inspection notice & information	APT Show freight Shanghai Co., Ltd Shenzhen Branch Guangzhou Branch Office	Mr. Jim Zhou Tel: +86-20-38776833 Fax: +86-20-38776157 Email: jim.zhou@aptshowfreight.com
	Bollore Logistics China Co., Ltd Guangzhou Branch	Mrs. Sueely He Tel: +86-20-83920302 Fax:+86-20-83634388 E-mail: sueely.he@bollore.com

1.4. Timetable for Exhibitors and Visitors

For	Item	Date	Time
Exhibitor	Build Up (Raw Space)	17 th – 18 th Sept	09 : 00-17 : 00
	Build Up (Standard Booth)	18 th Sept	12 : 00-17 : 00
	Exhibiting Hours	19 th - 20 th Sept	09 : 00-17 : 00
		21 st Sept	09 : 00-14 : 00
	Dismantling	21 st Sept	14 : 00-17 : 00
Buyer	Show Time	19 th - 20 th Sept	09 : 00-17 : 00
		21 st Sept	09 : 00-14 : 00 Visitor entrance closes at 2 pm

2. Practical Services

2.1. Badge Collection

The BELOW provided badges and passes allows you to have access to the exhibition halls during the stand construction, exhibition and removal stages. These badges cannot be loaned or traded.

Badge Type	For	Collection	Number
Exhibitor Badge. For exhibitors to enter or exit the exhibition hall.	Raw Space	Time: 9:00—17:00, 17 th -18 th Sept By: Booth confirmation letter At: Registration counter	3 badges per 9m ² are being offered
	Standard Booth	Time: 12:00—17:00, 18 th Sept By: Booth confirmation letter At: Registration counter	
Move-in/out Badge For contractor to entry expo during the build-up and removal.	Contractor	Time: 9:00—17:00, 17 th -18 th Sept By: Booth confirmation letter At: Registration counter	3 badges per 9m ² are being offered
Move-in/out Vehicle Pass The pass is for contractors/official freight forwarder to move in/out products or build up materials during the build-up and removal.	Contractor	Time: 9:00—17:00, 17 th -18 th Sept By: Booth confirmation letter At: Registration counter	1 Vehicle pass per 9m ² are being offered
EXITPASS Exit pass will be needed if moving products or build up materials out of exhibition hall.	Products Moving out the Expo	Time: 9:00—17:00, 17 th -18 th Sept By: Booth confirmation letter At: Registration counter	3 Exit Passes per 9m ² are being offered

※ Each exhibitor will be given a quota of free badges. The number of badges received is calculated on the surface area with a proportion. Please inform your exclusive customer representatives if extra badges are needed.

※ Badges will not be issued until your BOOTH CONFIRMATION LETTER were offered to the counter desk.

※ Badges are collected on-site at the Registration Counter which locates at the Entrance of Hall 15.2, Floor B, Area C, China Import & Export Fair Complex.

2.2. Freight Forwarding

The organizer has appointed the official freight forwarder providing a comprehensive range of services including: transportation, customs clearance and on-site handling.

Exhibits and all related articles smoothly arrive at the venue sufficiently before the exhibition date. By respecting these deadlines, the exhibitors will enable the official freight forwarder to complete on time all the necessary customs and quarantine formalities.

2.3. Design Approval

The stand design regulations have set out the standards for stand presentation and fittings which include the official safety regulations for trade fairs and shows.

Each stand design will be requested to submit the design drawing to the official contractor for approval. It must be submitted no later than 20 Aug. 2019. The forms can be founded on the last part of the documents.

2.4. Venue Facility & Additional Equipment

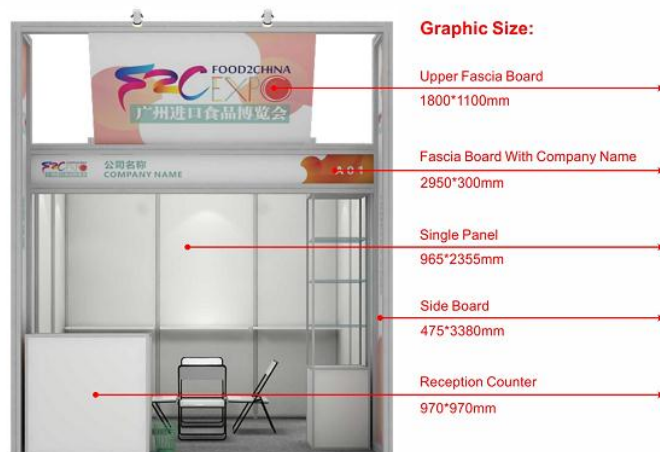
If you must order venue facility such as electricity, water pipe, internet and hanging points from the official contractor.

If you ordered a standard booth and want to add some extra electronic equipment and furniture on your stand, you can choose them from the official contractor to further decorate your stand.

Please fill and submit the form in the last part of the documents before 20 Aug. 2019. And indicate the layout of these facilities on your stand to the official contractor.

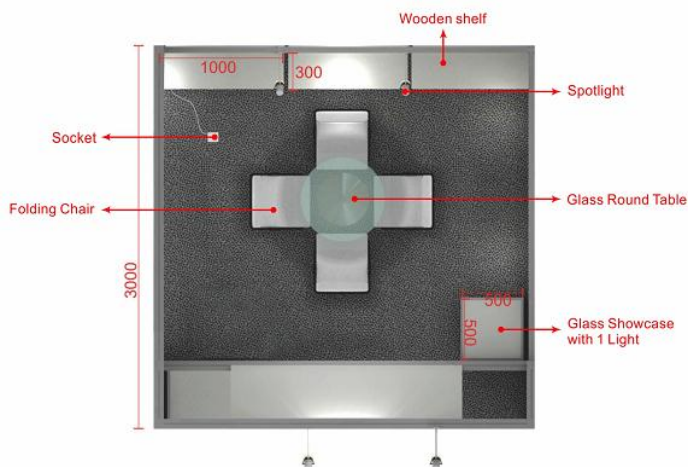
3. Standard Booth

3.1. Standard Booth



Graphic Size:

- Upper Fascia Board
1800*1100mm
- Fascia Board With Company Name
2950*300mm
- Single Panel
965*2355mm
- Side Board
475*3380mm
- Reception Counter
970*970mm



International Standard Booth Allocation:

1. 3*3m Shell Scheme Panel	
2. Fascia Board with Company Name	
3. Upper Fascia Board	
4. Side Board with Company Name	
5. Glass Showcase with 1 Light	1
6. Lockable Reception Counter	1
7. Folding Chair	4
8. 100W Spotlight	4
9. Wooden shelf	3
10. Glass Round Table	1
11. 500W Socket	1
12. Waste Bin	1
13. Carpet	9 sqm

3.2. Notice

If you need to change any standard booth equipment (such as changing the fascia board, removing the panels, etc.) or add further equipment, please fill out the **Application for Exhibition Appliance Rental (Form A3) and Standard Booth Equipment Position Chart (Form A4)** and send it back to the organizer before deadline.

3.3. Payment

- The altered or additional equipment payment shall be settled within 5 days after you received the invoice. The organizer shall process the order only after receiving payment confirmation.
- All overdue applications will be considered as on-site application to charge 50% extra fees. Any alternation or cancellation of previous dealt applications costs 50% of the previous payment.
- The standard booths construction must be done by official contractor only. The exhibitors shall bear all the expense if they need further booth decoration. For further query, please contact us.

4. Raw Space

4.1. Application Materials of Raw Space Booth Exhibition

Exhibitors shall inform the contractors that they should contact the official constructor and submit the construction application to the organizer.

- Construction Drawing (electronic version and print edition), Structure Block, Circuit Diagram, Noted location of circuit, hatch distribution and distribution box) in duplicate;
- Floor Plan (electronic version and print edition), Dimensions required, colored effect drawing (in duplicate);
- Booth Elevation (electronic version and print edition), Dimensions required, colored effect drawing (in duplicate);
- Qualification of Construction Enterprises, Copy of Business License (Stamped);
- ID of Elevation and copy of Electrician Certificate;
- Application for Special Booth Construction Management (for Constructors). See Form B1;
- Application for Special Booth Construction (for Constructors). See Form B2;
- Power of Attorney for Special Booth Construction (Filled out by Exhibitors). See Form B3;
- Guarantee of Construction Safety Responsibilities for Building Individual Booth.
(Filled out by Exhibitors. See Form B4);
- Application Form for Name list of Constructors Name list of Constructors. See Form B5;
- Confirmation Slip of Refunding Booth Construction Deposit. See Form B6

4.2. Validation of Special Design Drawings

Color drawings of design proposals; plan and elevation of design proposals (including flat dimensions, façade height and material specifications); Power Distribution System (indicating the gross power, current rating, voltage(220v/380V) of the master switch, the wire model and laying-out pattern and the calculation sheet of the booth's electricity consumption); Plan of Power Distribution (indicating the location, types and laying-out patterns of lamps, lights and the main distribution box). Organizer and the relevant government authorities retain the right to re-review or authorize a third party to review and modify the installation plans submitted by exhibitors and booth contractors. The implementation of all booth preparations and constructions is subject to the approval of the organizer, otherwise, all responsibilities and consequences arising where from shall be undertaken by exhibitors and their booth contractors.

When the installation is above 4.5 meters in the height, it shall be reported to the official contractor for examination and approval in advance before execution.

4.3. Decoration & Boundary of Booths

When designing and installing a special booth, the part of the booth facing the passage/neighboring other booths must be decorated. Meanwhile, for the part of the display board higher than adjacent booths, no materials with pattern and Logo shall be used for decoration. All structures of the booth may not hinder the regular operations of firefighting system and air-conditioner return air inlets and air outlets of the exhibition hall. Once such problems are found on the site of the exhibition, the organizer will require the relevant exhibitor to make the rectification within the specified period. The distance between the edge of any temporary structures and fire hydrants, electrical or mechanical elevating device and alarm bells must be kept within 1.2 meters.

4.4. Display Requirements on Raw Space Booths

Exhibitors may not display, hang and distribute any exhibits, materials or products outside of their booths, or extend booth structure and decoration beyond the boundaries of their booths. Such problems must be corrected within the specified period once found on the site of the exhibition.

4.5. Installation of Raw Space Booths

Special-booth exhibitors may choose the booth contractors recommended by the organizer or designate other booth contractors by themselves. In addition to the required qualification, the booth contractor must comply with the following regulations:

- The materials for booth installation must be environment-protection materials in accord with firefighting requirements. Wood-structure, elastic fabric and other flammable materials shall be rigidly prohibited in the booth installation. The ground of booths must be furnished with flame-retardant carpet or other suitable materials. One extinguisher must be equipped within 36 sqm.
- If the organizer believes that in the booth design, the back or side panel blocks neighboring booths, the organizer shall reserve the right to request the relevant exhibitor to change, modify, lower or shorten the dimensions of the back or side panel. In addition, the height and styles of the wallboards facing other exhibitors' booths or public areas shall be in line with the quality requirements recognized by the organizer.
- All other Raw Space Booths except island booths (the booths with four open sides) must be consisted of at least one back panel.
- Special-booth exhibitors shall provide their respective wall boards and may not use the back of the wallboard of neighboring booths as their own wall board.
- Name and booth number of any exhibitor shall be clearly marked in the booth. For failure to comply with these regulations, the organizer shall be entitled to choose an appropriate location to fix booth number and charge the relevant exhibitor the resulting expense.
- Exhibitor name, LOGO and so on may not be displayed on the back or side panel of neighboring booths.
- Major painting work of exhibits and display materials may not be conducted within the exhibition hall during the move-in period when adopting necessary safety precautions and protective measures.

4.6. Configuration & Installation of Electricity

The installation, wiring and removal of all electrical equipment must be conducted by the official contractor of the exhibition hall. The booth contractors booking raw space must book the electricity for lighting and power, gas supply, etc.

4.7. Removal Stage

All booth contractors shall undertake to complete the relevant project and remove all the waste within the specified time of the exhibition.

Booth contractors shall dismantle booths and remove all the waste within the move-out period specified by the Exhibitor Manual.

Please note:

- Special-booth contractors shall conduct relevant execution procedures to the official contractor designated by the exhibition hall prior to the execution of booth installation and pay management fees of special booth installation after passing examination and approval at the cost of USD 35,00 per sqm.
- Special-booth contractors shall pay construction guarantee deposit to the designated contractor before booth installation (see detailed amount of money on Form B1). If during the booth installation, there is no violation of the requirements on special booth installation by the Exhibitor Manual, and the ground of booths remains intact and keep clean after dismantling booths, construction security deposit may be returned to contractors.
- After the payment of management fees of booth installation and construction security deposit, contractors and persons undertaking the construction of power shall apply for Construction Permits and pay relevant expenses and provide the list and copies of identity cards of construction personnel. Upon the approval of the official contractor designated by the exhibition hall, they may get Construction Permits from Special Design Installation Procedure Handling Office during the move-in period.

4.8. Regulations on Dismantlement

- Relevant office will start issuing the exit certificate from 14:00 on Sept.28th, 2019. Exhibitors shall wait until 14:00 Sept.28th to dismantle and pack up their exhibits. The exhibitors are required to keep their own exhibits safe;
- Subsequent to the end of dismantle meantime, any kinds of remaining objects will be disposed and the related cost will be borne by relevant exhibitors;
- Only recommended transportation agents can enter the exhibition venue.

5. Exhibitor Order Form

5.1. List of Exhibitor Order Form

No.	Name of Form	Submission Deadline	Note
A1	Show Directory Entry	2019.8.20	Required--for All Exhibitors
A2	Application for Company Name on Standard-Booth Fascia Board	2019.8.20	Required--for Standard Booth Only
A3	Application for Exhibition Appliance Rental	2019.8.20	Optional--for Standard Booth Only
A4	Standard Booth Equipment Position Chart	2019.8.20	Optional--for Standard Booth Only
B1	Application for Construction Management, Water, Electricity and Gas	2019.8.20	Required for Raw Space Exhibitors only
B2	Application for Constructing Special Booth	2019.8.20	
B3	Power of Attorney for Special Booth Construction	2019.8.20	
B4	Construction Safety Guarantee	2019.8.20	
C1	Temporary Staff Hiring Application	2019.8.20	Optional
C2	Internet Application	2019.8.20	Optional
C3	Package for wine set	2019.8.20	Optional
C4	Hotel Application Form	2019.8.15	Optional
C5	Printed Matter Advertisement	2019.8.20	Optional

※The above forms must be submitted before the deadline.

Any expired form shall not be accepted or requires extra fee.

A1 Show Directory Entry

Deadline: 20 th Aug 2019					
Organizer			Exhibitors		
Guangzhou Food2China Network Technology Co., Ltd Mrs. Liangmi Phone: +86 20 83713147 Mail: expo@food2china.com			Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____		
Company Name					
Company Address					
Contact Person		Tel		Web	
Zip Code		Fax		E-mail	
Company Profile (Within 200 Words)					

Exhibitors are required to fill in this form. The information will be issued on the Show Directory for buyer promotion. If exhibitors fail to submit it on time, there is no guarantee that their company information will be included in show directory. Please fill in and send the form via e-mail: expo@food2china.com, and make sure the information submitted is correct.

A2 Company Name on Standard-Booth Fascia Board

Deadline: 20 th Aug 2019					
Organizer			Exhibitors		
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com			Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____		
Company Name in English In CAPITAL letters			Company Name in Chinese		
Company Logo					
No.	Item	Size	Unit Price (CNY)	Qty	Total (CNY)
1	Fascia making	300cmL*40cmH	100/piece		
2	Install/Dismantle Fascia Board On-site	300cmL*40cmH	85/piece		
Total					

Note:

- ※ The contractor will set up the standard booth fascia board in compliance with the bilingual company name on.
- ※ The font is unified. The company name will not contain trademark, logo, not font effects.
- ※ Please fill in the form, submit by E-mail to expo@food2china.com and cc your customer representative's email.
- ※ Overdue submission or on-site alternation will cause extra payment.
- ※ If exhibitors need to make the fascia with logos, please submit the logo image in JPG format. The printed logo will NOT be bigger than 200 X 200 mm and one fascia board contains two logos maximum. Please be noted that any self-made logo is NOT allowed on the fascia board.

A3 Application for Exhibition Appliance Rental

Deadline: 20 th Aug 2019				
Organizer		Exhibitors		
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com		Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____		
NO.	ITEMS	Unit Price (CNY)	Unit Price (USD)	QTY
F-1	Bar Stool-White 白色吧椅 440mmΦ×650-870mmH	80	15	
F-2	Pesia-White 异形吧椅-白 360mmL×400mmW×760-860mmH	100	20	
F-3	Bar Table 吧台 600mmΦ×110mmH	250	40	
F-4	Cubio 单人方形沙发 730mmL×660mmW×660mmH	300	48	
F-5	Audi Sofa 奥迪沙发 1800mmL×850mmW×750mmH	600	95	
F-6	Black Leather Chair 黑色皮椅 400mmL×600mmW×770mmH	60	10	
F-7	Fold Chair 折椅 460mmL×480mmW×770mmH	50	10	
F-8	Glisso 葫芦椅 430mmL×460mmW×800mmH	100	18	
F-9	Wood Chair 木椅 580mmL×530mmW×880mmH	100	20	
F-10	Glass Round Table 玻璃圆桌 800mmΦ×750mmH	150	25	
F-11	Information Counter 接待桌 1030mmL×535mmW×750mmH	150	25	
F-12	Lockable Table Showcase with glass 带锁玻璃柜 1030mmL×535mmW×1000mmH	350	55	
F-13	Lockable Cabinet 锁柜 1030mmL×535mmW×750mmH	200	35	
F-14	Glass Showcase with 2 lights 带射灯玻璃柜 1030mmL×535mmW×2500mmH	900	145	

F-15	Glass Showcase with 1 light 带射灯玻璃柜 535mmL×535mmW×2500mmH	600	100	
F-16	Tall Showcase 高柜 535mmL×535mmW×750mmH	150	25	
F-17	Low Showcase 低柜 535mmL×535mmW×500mmH	150	25	
F-18*	Wash Basin with tag 带龙头水槽 1030mmL×535mmW×1000mmH	750	120	
F-19	Wooden Shelf 木层板 1000mmL×300mmW	50	8	
F-20	Slope Shelf 斜层板 1000mmL×300mmW	50	8	
F-21	100W Long Arm Spotlight 100 瓦长臂射灯	100	15	
F-22	100W Spotlight 100 瓦射灯	100	15	
F-23	150W HQI Floodlight 150 瓦泛光灯	250	40	
F-24	40W Fluorescent Tube 40 瓦日光灯	100	15	
F-25	Electrical Socket 电源插座 220V500W	80	15	
F-26	42" LCD TV 42" 电视 260W~370W	1000	160	
F-27*	Refrigerator 双门冰箱 109L ≤350W 475mmL×530mmW×1160mmH	1200	195	
F-28*	Refrigerator 单门冰箱 90L ≤150W 470mmL×435mmW×815mmH	800	130	
F-29*	Freezer 冷藏柜 152L ≤300W 855mmL×565mmW×896mmH	1800	290	
F-30*	Refrigerated Display 冷冻陈列柜 298L 130W 520mmL×520mmW×1750mmH	1350	215	
F-31*	Cake Show Case 蛋糕展示柜 ≤280W 1400mmL×750mmW×1500mmH	2100	340	
F-32*	Hotplate 电磁炉 1500~2000W	400	65	
F-33*	Electric oven 电烤箱 10L 750W	530	85	
F-34*	Microwave oven 微波炉 20L 700W	1000	160	
F-35*	Water Boiler 电热壶 1.5L 1500W	200	35	
F-36*	Water Dispenser 饮水机 ≤400W 300mmL×300mmW×850mmH	500	80	
F-37	Drinking Water 桶装水 18.9L/Bottle	40	7	
F-38	Catalogue Rack 资料架	150	25	
F-39*	Roll Up Banner 易拉宝 800mmL×2000mmH	250	40	

F-40*	Banner Display Rack X 展架 60mmL×1600mmH	180	30	
F-41*	Coat Hanger 立式衣 1760mmH	250	40	
F-42	i Poster 电子易拉宝 1902mmH*572mmL*35mmW	1200	195	
F-43	Install/Dismantle Panel 装/拆围板 100cmL*250cmH	100	15	
F-44	Other Requirement: 其他			
Total Amount				

Note:

- ※ ABOVE Rental period is 3 days.
- ※ The charge of lighting includes electricity consumption
- ※ For Standard booth, Over 500W/220V Electronic Rental must apply an extra power box (Please check Form B1).
- ※ 24h power supply of electronic must apply an extra 24h power box (Please check Form B1).
- ※ With “*” items only for reservation before deadline 15 Aug. 2019
- ※ 30% surcharge for late order received after 15 Aug. 2019
- ※ 50% surcharge for late order received after 5 Sept. 2019
- ※ Your customer representatives will issue an invoice to you after receiving your orders. Please arrange the payment and ensure the Full Account Name accurate and correct.
- ※ Order would be effectuated only after full payment reach

Additional Furniture & Facility Reference



白色吧椅 F-1
Bar Stool-White
440mmΦ×650-870mmH



异形吧椅-白 F-2
Pesia-White
360mmL×400mmW×760-860mmH



吧台 F-3
Bar Table
600mmΦ×110mmH



玻璃圆桌 F-10
Glass Round Table
800mmΦ×750mmH



接待桌 F-11
Information Counter
1030mmL×535mmW×750mmH



带锁玻璃柜 F-12
Lockable Table Showcase with glass
1030mmL×535mmW×1000mmH



单人方形沙发 F-4
Cubio
730mmL×660mmW×660mmH



奥迪沙发 F-5
Audi Sofa
1800mmL×850mmW×750mmH



黑色皮椅 F-6
Black Leather Chair
400mmL×600mmW×770mmH



锁柜 F-13
Lockable Cabinet
1030mmL×535mmW×750mmH



带射灯玻璃柜 F-14
Glass Showcase with 2 lights
1030mmL×535mmW×2500mmH



带射灯玻璃柜 F-15
Glass Showcase with 1 light
535mmL×535mmW×2500mmH



折椅 F-7
Fold Chair
460mmL×480mmW×770mmH



葫芦椅 F-8
Glisso
430mmL×460mmW×800mmH



木椅 F-9
Wood Chair
580mmL×530mmW×880mmH



高柜 F-16
Tall Showcase
535mmL×535mmW×750mmH



低柜 F-17
Low Showcase
535mmL×535mmW×500mmH



带龙头水槽 F-18
Wash Basin with tag
1030mmL×535mmW×1000mmH



木层板 F-19
Wooden Shelf
1000mmL×300mmW



斜层板 F-20
Slope Shelf
1000mmL×300mmW



100瓦长臂射灯 F-21
100W Long Arm Spotlight



蛋糕展示柜 F-31
Cake Show Case
1400mmL×750mmW×1500mmH



电磁炉 F-32
Hotplate
1500~2000W



电烤箱 F-33
Electric oven
10L 750W



100瓦射灯 F-22
100W Spotlight



150瓦泛光灯 F-23
150W HQI Floodlight



40瓦日光灯 F-24
40W Fluorescent Tube



微波炉 F-34
Microwave oven
20L 700W



电热壶 F-35
Water Boiler
1.5L 1500W



饮水机 F-36
Water Dispenser
≤400W
300mmL×300mmW×850mmH



电源插座 F-25
Electrical Socket 220V500W



42"电视 F-26
42" LCD TV
260W~370W



双门冰箱 F-27
Refrigerator 109L
≤350W
475mmL×530mmW×1160mmH



桶装水 F-37
Drinking Water
18.9L/Bottle



资料架 F-38
Catalogue Rack



易拉宝 F-39
Roll Up Banner
800mmL×2000mmH



单门冰箱 F-28
Refrigerator 90L
≤150W
470mmL×435mmW×815mmH



冷藏柜 F-29
Freezer 152L
≤300W
855mmL×565mmW×896mmH



冷冻陈列柜 F-30
Refrigerated Display 298L 130W
520mmL×520mmW×1750mmH



X展架 F-40
Banner Display Rack
60mmL×1600mmH



立式衣架 F-41
Coat Hanger
1760mmH



电子易拉宝 F-42
iPoster
572mmL×1902mmH×35mmW



A4 Standard Booth Equipment Position Chart

Deadline: 20 th Aug 2019	
Organizer	Exhibitors
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com	Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____

This form is ONLY for exhibitors who need to refit their standard booth. If there is any modification required, such as special location of the spotlights, shelves or panels, please draw it in the chart.

Those who do not submit the application in time will be seen as without special requirements, in which case booth equipment installation will be handled according to the design of the official contractor.

Please return the form before deadline. On-site modification will be charged accordingly.

International Standard booth:.

			Back of the Stand			
Left						Right
			Front of the Stand			

Legend: 1=1m²

图例: Legend

 Socket
插座

 Spot light
长臂射灯

 Shelf 层板

(Please Mark the Height)

Modification Description:

B1 Application for Construction Management, Water, Electricity and Gas

Deadline: 20 th Aug 2019					
Organizer			Exhibitors		
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com			Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____		
NO.	ITEMS	Price (USD) /3 days		QTY	AMOUNT
		For 8H	For 24H		
1	6A / 220V < 1.3KW	75	150		
2	10A / 220V < 2.2KW	100	200		
3	16A / 220V < 3.5KW	145	290		
4	6A/380V < 3KW	135	270		
5	10A / 380V < 5KW	185	370		
6	16A / 380V < 8KW	220	440		
7	20A/380V < 10KW	260	520		
8	25A / 380V < 13KW	320	640		
9	32A / 380V < 16KW	385	770		
10	40A / 380V < 20KW	450	900		
11	50A/380V < 25KW	570	1140		
12	63A/380V < 30KW	670	1340		
13	100A/380V < 50KW	1100	2200		
14	150A/380V < 75KW	1670	3340		
15	200A/380V < 100KW	2185	4370		
16	250A/380V < 125KW	2735	5470		
17	300A/380V < 150KW	3335	6670		
18	350A/380V < 175KW	3970	7940		
19	Power Distributing Box(<30A)	60			

20	Power Distributing Box(<63A)	75		
21	Power Distributing Box(>63A)	100		
22	Deposit for Power Distributing Box	85		
23	Management charge for Raw Space Only (per sqm)	5		
24	Construction Deposit for Raw Space Only	1,670		
25	Water Supply (Including connection)	200		
26	Others Requirement: _____			
	Total Amount			

NOTE:

- For raw space stand, charges of NO.23 & NO.24 have to pay. NO.24 will be full refunded after the show within 15 days if you don't destroy anything of the Exhibition Center and clean up your stand after the show.
- NO.21 Power Distributing Box is unnecessary if it is provided by your contractor. Otherwise exhibitor must rent one and pay the deposit; deposit will be full refunded after the show within 15 days if you don't destroy the Power Distributing Box.
- Please write down the information of your company's bank account as below for deposit refund.
- All the orders will be charged additional 20USD/invoice as bank charge.
- 30% surcharge for late order received after 15th Aug. 2019
- Overtime: All booth construction should be finished before 17:00, September 28th, 2019. If exhibitor needs to work overtime, please go to the Service Center to make reservation and pay before 16:00 on the same day. The fees are as follows:

Item	Price	Remarks
Overtime premium	CNY16.00/M ² / 3h	100sqm is the minimum overtime area of each hall. usually overtime is calculated for the time period of 3 hours (less than 3 hours is also calculated). It will be subject to additional 20% costs if the exhibitor applies after 16:00.

- Please ensure the Full Account Name accurate and correct in payment.
- Order would be effectuated only after full payment reach below bank account:
- Exhibitor deposit refund bank account details:
ACCOUNT NAME:
ACCOUNT NO:
BANK NAME:
BANK ADD:
SWIFT CODE:
IBAN:

B2 Application for Constructing Raw Space Booth

Deadline: 20 th Aug 2019			
Organizer		Exhibitors	
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com		Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____	
Construction Unit			
Construction	<input type="checkbox"/> standard booth <input type="checkbox"/> special booth		
Construction Period		Number of People	
Vehicle Number		No. of Hatch	
Construction Period			
Move-out Period			
Contact Person		Tel:	
Review Comment Construction shall bring the fire extinguisher; the principle is one fire extinguisher for 36sqm; contractors shall strictly follow the drawing and design specifications (double wall construction) when setting up the booth; no combustibles are allowed in less than half meter of the electronic box. Constructors must provide a copy of the high-altitude operation certificate if high-altitude operation is included, and safety belt must be applied in the form of low-hanging. In addition, workers have to monitor construction process on the ground under the operation (both safety cap and safety belt must be examined at the construction site office). Booth-fitting contractors must switch off electricity supply after the completion of booth-fitting (every day during exhibition). Booth-fitting contractors are prohibited to leave any garbage or construction waste to trenches surrounding exhibition sites. Constructors must strictly follow relevant state regulations on exhibition as well as management rules for booth construction of the Guangzhou import-export fair complex in its construction work. Concerning any renovation opinions from the operation department, security department and fire department of the Guangzhou import-export fair complex as well as from relevant Guangzhou's departments in charge of major events, construction must conduct renovation immediately after hearing these opinions during construction drawings examination, on-spot construction and exhibition. Otherwise, constructors are responsible for any consequences incurred therein.			
Conducted by Date:			
Whether the constructor approve of the above-mentioned content Signature:			
Mobile Phone		Date:	

B3 Letters of Entrustment for Constructing Individual Booth (Only for Raw Space Booth)

Deadline: 20 th Aug 2019	
Organizer	Exhibitors
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com	Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____

According to the requirements of the organization committee, exhibitors have to provide the sponsor and exhibition site operator with information on designated constructor of your booth and relevant certificates.

Exhibitor : _____

Booth No: _____

As an exhibitor in the FOOD2CHINA EXPO 2019, we will put up a _____sqm booth with the size of ____m*____m.
 _____ is entrusted as the constructor to build the booth for us, and this is to certify that:

1. The constructor company is confirmed as the only specified constructor for our booth after examination and assessment approval, and it is qualified to build the booth.
2. The constructor has already signed contract on booth building with our company to ensure construction safety and normal operation.
3. We are fully of relevant security requirements in construction and management from the organizing committee and have already notified the entrusted constructor to ensure construction safety;
4. We will cooperate with the organizing committee and exhibition site and operator to carry out safety supervision. In case of construction safety rules being violated, the organization committee is entitled to impose punishment;
5. If violation of relevant construction and management rule is spotted in supervision, the organizing committee is entitled to hold our company and the designated constructor of our company responsible for all liabilities.

Person in charge from the entrusted constructor (Stamp) : _____

Contact means of the person in charge: _____

Exhibitor (stamp):

Signature of authorized representative:

Date : Year Month Day

B4 Guarantee of Construction Safety Responsibilities for Building Individual Booth

Deadline: 20 th Aug 2019	
Organizer	Exhibitors
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com	Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____

We will strictly follow the Regulation on Security Management for Large Social Events of Guangzhou, Regulation on Security Management for Construction Work in Exhibition Site and other relevant rules, comply with the construction management, supervision and inspection of competent departments for exhibition and guarantee the safety of the exhibition booth and the people.

- Any individual booth is limited to 4.5 meters in height (platform and overhang included), and any construction act beyond this limit is prohibited. The four boundaries of any booth must be within planned exhibition area. All booths must not block emergency exits or fire hoses lest normal operation of them should be influenced.
- Booth or platform structure must be firm and safe and construction materials are confined to fire-proof, inflammable and fire-retardant materials. Awning cloth, elastic cloth or other cloth materials are now allowed to be used in booth construction.
- Structural safety of individual booth must be based on its own components. In construction, individual booth must not lean on, stretch or hang on exhibition walls, steel structures, neighboring facilities or booths. It is forbidden to perforate, pin, suspend or bind anything to the floor, wall, roof, column, or enclosure on the second floor of the exhibition hall, and all components are supposed to be connected to the other parts of the booth. Use of double-sided adhesive, single-sided adhesive, transparent adhesive or any other adhesive are forbidden.
- It is prohibited to make use of the steel structure of exhibition hall roof as the booth overhang; build booth or pile up things under fire-proof rolling shutters; block fire equipment in the exhibition site (fire hose, infrared detector, monitoring probes and fire passage).
- In case glass is used for decoration, tough tempered glass with a certain thickness (no less than 8mm in case of glass curtain) must be adopted. It must be fixed in a reasonable and reliable manner. Metal frame or special hardware should be used to assemble the glass with elastic material cushion in between to ensure security. Large-piece glass material must be obviously labeled to avoid injury in case of cracking. If glass platform is adopted, structural pillar and walls must be built under the glass platform. It is not allowed to build booths right to the smooth glass surface.
- All inflammables must be coat with fire-proof materials before moving into the exhibition hall. Open fire, gasoline, alcohol, paint thinner and other volatile solvent are not allowed in painting and cleaning inside the exhibition hall. Constructors are allowed to use inflammables and explosives.
- Lighting lamps, electrical tools and other electrical appliances and materials must be authenticated by national authorities, and the construction, installation and use must adhere to national electrical codes and standards. Twisted wire and plastic wire are not allowed in connecting electrical appliances, and double-sheathed fire-retarding wire should be used instead.
- Electricity supply cable must meet the requirements of ZR-BVV (fire-retarding double plastic copper wire) and be covered with rubber sleeve. Passage-crossing wire must be protected by bridge structure.
- Security inspection must be conducted prior to supplying electricity. Electricians from contractors and constructors should



inspect on their own in the first place, after that they are supposed to contact the engineering department of the exhibition center for security inspection. The exhibition center will not supply electricity to booth which fail to meet security standards.

- j) It is prohibited to fix lighting devices on exhibition hall pillars, and tear down, move or destroy any facilities in the exhibition hall. Without permission, constructors are not allowed to use the electricity box, water source, gas source or other fixed facilities in the exhibition hall.
- k) Someone must be specified to turn off water supply in booths using water. Constructor for the water-using booth is responsible for any accidents or losses incurred by water use of that booth.
- l) On-spot assembly of prefabricated components for individual booths is allowed in the exhibition hall, while on-spot processing and manufacturing of such materials are prohibited. Construction materials should be placed within the boundary of the booth so that they will not block the passage. In case construction materials are put in the way and block the passage, the exhibition center will regard them as waste and treat them accordingly.
- m) During normal exhibition after the opening, the constructor must arrange on-duty workers (at least one professional electrician) to deal with emergencies. Property losses in booths during the exhibition are on their own responsibility.
- n) When tearing down the booth, exhibitor has to inspect the work. It should be carried out in a top-down manner. Pushing down and other barbaric construction means are not allowed here. In the process of demolition, no smashing or littering are allowed. Smashing with metal hammers and hewing with axes will produce big noises as well as scraps, and such action will impose heavy pollution to the surrounding environment. The exhibition center owns the right to disqualify the construction quality of such constructors once the abovementioned actions is spotted.
- o) Construction contractors must bear the Construction Permit during the building phase and demolition phase.
- p) Field managers of the exhibition center will inspect the building of booths at irregular intervals. If unauthorized construction is found or the construction does not meet relevant technical standards or construction safety rules, the constructor must promptly take rectification measures to avoid security risks.
- q) Constructors for building individual booths in the exhibition center are not allowed to conduct any other activities irrelevant to the construction of their booth. Once such cases are found, the general exhibition constructor is entitled to disqualify the constructor. For extremely severe cases, the general exhibition constructor could petition to the exhibition center to disallow its entrance into the exhibition hall.
- r) Concerning constructors violating the above-mentioned rules, exhibition hall managers own the right to request them to take rectification measure, stop construction or even move out of the exhibition hall.
- s) Constructors are fully responsible for any engineering accidents, booth collapse, personnel death and injury and any other accidents due to violation of the above-mentioned rules, and assume all incurring economic losses, direct and indirect, on the part of the exhibitor operator.

I have already carefully read this paper and promise to strictly follow it.

Company name:

Signature of person in charge:

C1 Temporary Staff Hiring Application

Deadline: 20 th Aug 2019					
Organizer			Exhibitors		
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com			Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____		
Rate					
Staff	Reference Charge	Date		QTY	Total (USD)
		From	To		
English Interpreter	100 USD/ Person/ Day				
Italian Interpreter	220 USD/ Person/ Day				
Korean Interpreter	170 USD/ Person/ Day				
Thai Interpreter	210 USD/ Person/ Day				
Vietnamese Interpreter	195 USD/ Person/ Day				
Japanese Interpreter	170 USD/ Person/ Day				
German Interpreter	220 USD/ Person/ Day				
Receptionist/hostess/model	Starting from 90 USD/ Person/ Day				
Total					

For more information, please contact our official interpreter services provider.

Guangzhou Yazhou Translation Co., Ltd.

Mrs. Chen

Email: 763698429@qq.com

Mobile: +86-15918485299

Website: www.yazhoufanyi.com/en






C2 Internet Application

Deadline: 20 th Aug 2019	
Organizer	Exhibitors
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com	Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____

Item	Rate	Note	QTY	AMOUNT
ADSL Connection	110 USD / account / 3 days	Deposit: 160 USD / account		
WLAN Card for Rent	16 USD / account / 3 days	Deposit: 78 USD / account		
Wi-Fi Connection	80 USD / account / 3 days			
Telephone Line for Rent	94 USD / account / 3 days			
Deposit for IDD	312 USD / account / 3 days			
Deposit for Telephone	80 USD / account / 3 days			
Total				

C3 Package of Wine Set

Deadline: 20 th Aug 2019	
Organizer	Exhibitors
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com	Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____

No.	Items	Qty.	Description	Rental/3 days		Deposit		Reference Pictures	Requires
				CNY	USD	CNY	USD		
W-1	Wine Tasting Package	1	Wine glass x20, Sparkling wine glass x 5, (Involved glass shift + cleaning), Ice bucket (Involved Ice Cube/per day) x1, Wine bucket x1, Wine opener x1	1600	250	300	48		
W-2	Wine Glasses (Red/White)	1	Involved glass shift + cleaning (minimum at 4)	80	15	50	8		
W-3	Sparkling Wine Glasses	1	Involved glass shift + cleaning (minimum at 2)	80	15	50	8		
W-4	Stainless Steel Ice Bucket	1	Involved Ice Cube/ day with cleaning	50	8	-	-		
W-5	Wine Bucket	1	including cleaning	40	7	-	-		
	Total Amount in CNY								
	Total Amount in USD								

C4 Hotel Reservation Form

Deadline: 15th Aug 2019

Organizer	Exhibitors
Worldex-SingEx Exhibitions (Guangzhou) Co., Ltd. Ms. Jodie Kong Phone: +86 20 83276577 Mail: jodie.kong@worldex.singex.com	Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____

Reservation Form

Guests must guarantee the reservation with credit card; Room charge will be paid at the hotel by guest

Hotel name	Room type	No.	Check-in date	Check-out date	Full name of guest (Same as your passport)	
Hotel name	Room type	Rate (CNY) Pay at the hotel	Facilities	Distance to venue	Metro station nearby	Pick up service (Airport-hotel One-way, CNY)
5* Langham Place Guangzhou	Superior room (Single/Twin)	950	1.Breakfast included 2.Free WI-FI 3.Tax and service fee included	Approx.12 km, 15-min on foot	Xingangdong, Line 8	848
4* Kai Rong Du International Hotel	Superior room (Single/Twin)	568	1.Breakfast: CNY48/day/per person 2.Free WI-FI	Approx.4.5 km 15-min by taxi	Chigang, Line 8	N/A
	Deluxe room (Single/Twin)	668				
4* Echarm Hotel (Guangzhou Kecun Metro Station Pazhou Complex)	Standard room (Single/Twin)	400	1.Breakfast included 2.Free WI-FI	Approx.6.5 km 20-min by taxi	Kecun Line 8 & Line 3	N/A
	Deluxe room (Single/Twin)	450				


3* Ying Shang Hotel	Standard single room	318	1.Breakfast included 2.Free WI-FI	Approx.6.5 km 20-min by taxi	Kecun Line 3 & Line 8	N/A
	Standard twin room	338				
3* Wassim Hotels (Guangzhou Chigang)	Superior room (Single/Twin)	338	1.Breakfast included 2.Free WI-FI 3.Free Shuttle bus to venue	Approx.4.6 km 15-min by taxi	Chigang, Line 8	400 (5 Seats) 480 (7 Seats)
	Business room (Single/Twin)	388				

The above hotels are suggested by the organizer. Hotel reservation services are provided for exhibitors
(The Rate is subject to the hotel's final confirmation)


C5 Advertising Form

Organizer		Exhibitors		
Guangzhou Food2China Network Technology Co., Ltd Phone: +86 20 83713147 Mail: expo@food2china.com		Booth No. _____ Company: _____ Contact : _____ Tel : _____ Mail : _____		
BADGES ADVERTISEMENT				
Buyer Badges Advertising Zone	Size	Minimum Order	Quotation	Opt. For
	8.5 cm (W) * 8 cm (H)	5000 Pcs	CNY 3000	
TICKETS ADVERTISEMENT				
Advertising Zone	Size	Minimum Order	Quotation	Opt. For
	21 cm (W) * 9 cm (H)	10000 Pcs	CNY 5000	

REUSABLE BAG ADVERTISING

Advertising Zone	Size	Minimum Order	Quotation	Opt. For
	0.2 m (W) *0.265 cm (H)	1500 Pcs	CNY 8000	

VISITO GUIDE ADVERTISING

Size	Minimum Order	Quotation	Opt. For
10.5 cm (W) *21.5cm (H)	3000 Pcs	CNY 5000	
Advertising Zone			

DISPLAY EQUIPMENT RENTAL

Size	Minimum Order	Quotation	Opt. For
0.6 m (W) *1.9 cm (H)	1	CNY 900	
Advertising Zone	